NYBG Expeditions - **Tips for Commenting**

You must **Login** to any transcription project to leave comments on herbarium specimens:

1) Notes From Nature → “Done & Talk”  
2) Digivol → “Notes”

Try adding these helpful **#tags** to your comments and flag your annotations for others to see!

**General ID**

- #nybg: all comments on NYBG specimens
- #error: all specimens with data entry issue (see below)
- #question: all comments featuring a specific question
- @czimmerman: *direct message me for a quick response!*

**Common issues**

- #handwriting: text is not legible bc handwriting
- #focus: text is not legible bc poor image focus / resolution
- #unclear: label info is very ambiguous
- #field: field cannot hold the requested data on this label

**Field names**

- #country  
- #latlong  
- #state  
- #collectorname  
- #county  
- #collectornumber  
- #location  
- #othercollectors  
- #elevation  
- #date

**Tag for...**

- all field(s) impacted by any of the issues above

**NOTE:** Do **NOT** annotate with **#hashtags** when data is **missing**

**Example 1:**

You transcribe all fields for an NYBG specimen, except Collector Name and Collector Number appear completely illegible due to poor handwriting. For both of these fields enter “[?]”.

**YOUR Talk/Notes ENTRY:**  
#nybg #error #handwriting #collectorname [?] #collectornumber [?]

**Example 2:**

You transcribe all fields for an NYBG specimen, except some parts of location appear difficult to read due to poor handwriting. Specifically the name of the nearest town is clearly written, but what appear to be more specific directions are less clear. Type in the parts of location that can be read accurately with high-confidence, and replace indecipherable words or phrases with "[?]". Include a copy of all text entered into fields with marked issues as part of your comment (shown below).

**YOUR Talk/Notes ENTRY:**  
#nybg #error #handwriting #location "your entered text for location"

*Tag works only when using Notes from Nature “Talk”*